

## PREMIUM PAYMENT OPTIONS

There are several convenient and contactless payment options for your professional liability premium:

	Pre-authorized Bank Account Withdrawal	Online	Cheque
	BMO, CIBC, RBC, Scotia or TD only (Contactless)	BMO, CIBC, RBC, Scotia or TD only (Contactless)	
<b>One payment:</b>			
One annual lump sum premium payment	✓	✓	✓
<b>Instalment payments:</b>			
- Bi-annual (2 instalments) - Quarterly (4 instalments) - Bi-monthly (6 instalments)	✓	✗	✓

*All payments will be processed in accordance with your wishes, as indicated on the invoice.*

Complete the pre-authorized debit (PAD) form.

Mark "void" on a cheque and scan it.

Email the completed PAD form together with the scanned void cheque to [christelw@prodemnity.com](mailto:christelw@prodemnity.com).

Payment will be automatically withdrawn on the date indicated on the invoice.

Set up **Pro-Demnity Insurance Company** as a "Payee" in your online commercial bank account.

Use your **4-digit account number** found in the top right-hand corner of your invoice.

This ensures Pro-Demnity receives the correct information from the bank to process your payment and avoid cancellation.

*NOTE: Pro-Demnity Account number is different than your Certificate of Insurance number.*

Submit your payment(s).

Mail the signed and dated cheques to us at the address noted above.